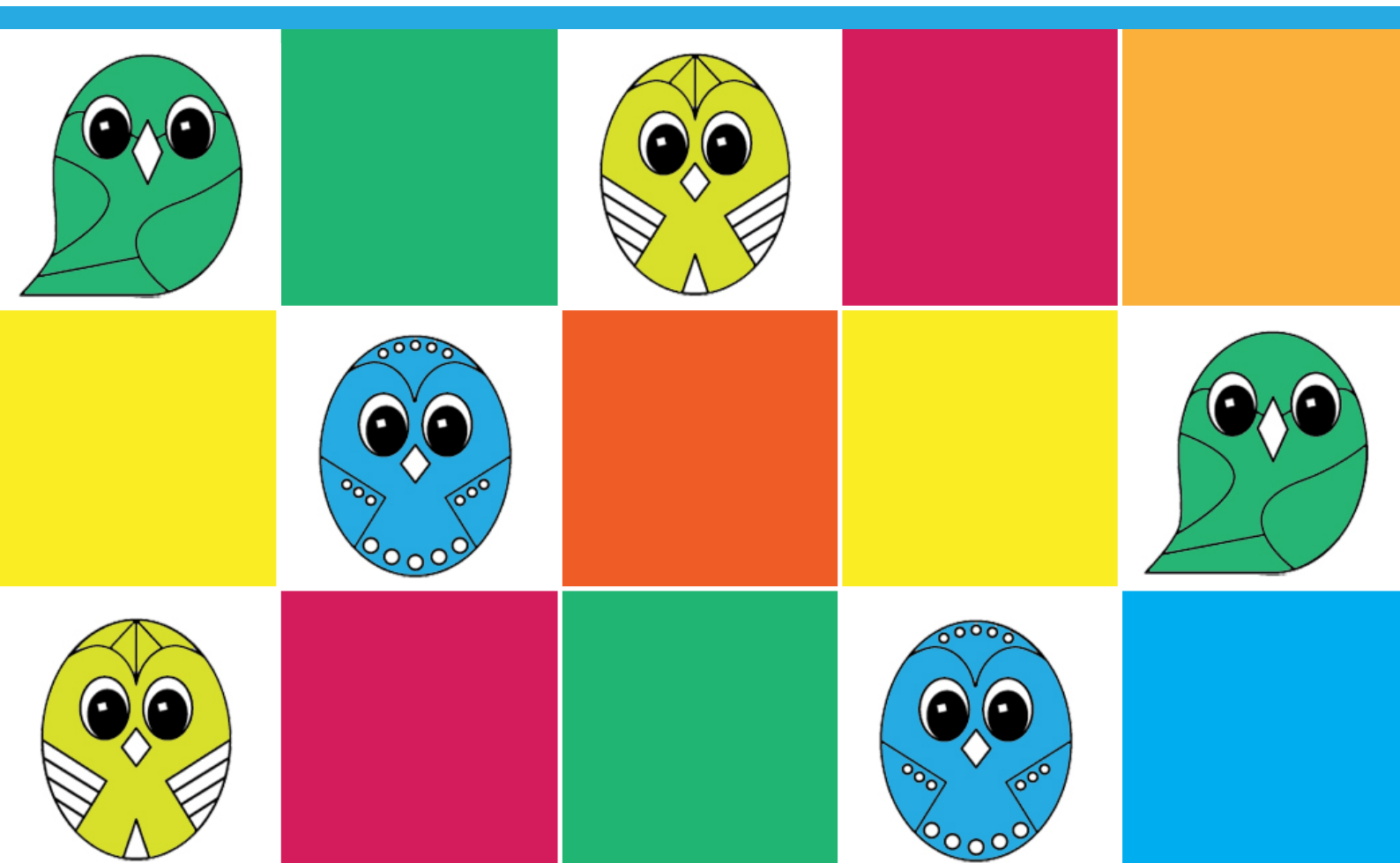


Athena MIS Licence Options & Additional Services



About Athena MIS

Athena MIS is ILR compliant, cloud based, data management software with integrated ePortfolio, used to track, monitor and comply with ESFA funded and non funded commercial provision.

Athena MIS provides a wholistic solution for your company, meaning everyone who needs access has access! You have control to create unlimited user accounts across various roles without the expense of multiple licence fees!

While in development* phases 1 & 2 of our integrated ePortfolio are included in the licence fee!

*Up to 20GB data storage capacity is included. The monthly fee for ePortfolio will be published on completion of all phases.

The Athena MIS Dashboard tabs display your candidate data visually through graphs and charts allowing you to track reviews, complete missing data, track progression of learning aims, learner contact and Individualised Learner Record (ILR) data!

Dashboards:

- **Home** - monitoring mandatory data, IQA's & reviews due.
- **Progression** - monitor and report on candidate progression and contact throughout their learning journey.
- **IQA** - monitor assessor case loads and IQA status.
- **ePortfolio** - upload evidence directly into the learner profile!
- **Messages** - track notifications through the annual planner.
- **ILR** - track and monitor learner ILR data requirements and generate ILR's in XML format for validation and submission to the Education and Skills Funding Agency.

Statistics Reports:

- **General** - including; age, gender, ethnicity, disability, learning difficulties, prior attainment etc.
- **Functional Skills** - monitor learner progression from initial assessment to completion.
- **Destination** - monitor learner destination on completion of apprenticeship.
- **Finance** - charts displaying payments outstanding, recieved and due.

Ofsted:

- **Ofsted Reports** - course & performance, subject area & level and learner demographics.

Key Features:

- **ILR data monitoring** for the production successful ILR returns.
- **Integrated ePortfolio** - upload evidence directly into the learner profile!
- **IQA functionality** - included with integrated ePortfolio.
- **Contract Tracker** - monitor contractual obligations to avoid under delivery.
- **Cohort Manager** - including automatic creation of review schedules.
- **Candidates due to complete** - by month filtered by learning aims.
- **Monitor IQA and Certification**
- **Course Management tools.**
- **Instant reporting.**
- **Ofsted Report** data in real time.
- **Automated email** - functionality for assessors / tutors for when reviews are due.
- **Internal message centre** - ideal for IQA's to set assessor / tutor actions and deadlines.
- **Export reports** - to MS Excel or PDF for use in your own annual reports.

Course Management tools utilise the LARs database to search for aims to build Apprenticeship frameworks and standards as well as any other ESFA funded learning course. Create bespoke packages of non accredited courses to offer as an addition to the accredited provision or for internal staff training purposes.

Athena MIS Licence Fees

Several licence options:

1. Athena MIS App10* - up to 10 apprentices	£2,400 per annum (£200.00 pm)
2. Athena MIS 250 - up to 250 learner records	£3,600 per annum (£300.00 pm)
3. Athena MIS 500 - up to 500 learner records	£5,400 per annum (£450.00 pm)
4. Athena MIS 750 - up to 750 learner records	£7,200 per annum (£600.00 pm)
5. Athena MIS 1000 - up to 1000 learner records	£9,000 per annum (£750.00 pm)
6. Athena MIS Unlimited - unlimited learner records	£12,600 per annum (£1050.00 pm)

*This is an initial licence fee for training providers new to apprenticeship delivery. If you only ever have 10 apprentices a year then your licence fee will stay at this level, once you have more than 10 apprentices the licence fee will increase. **All fees are subject to VAT.**

A setup process fee of **£350.00** is required for **Athena MIS App10, 250 & 500**, a fee of **£450.00** for **Athena MIS 750 & 1000**.

The above fees are based on one database and one location, there is an additional set up fee of £150.00 per additional location.

Your Athena MIS will be available and accessible within a few hours of receiving:

- Set up fee
- Set up of standing order
- Signed SaaS licence agreement

Depending on your requirements the setup process could take several days and includes; course, cohort, contract and use account creation, basically it's everything you need to get up and running as quickly as possible!

Additional Services:

• On site training	£650.00* per day
• Data management including support with ILR submissions	£150.00 per day
• Full data management & monthly ILR submissions	from £450.00 per month
• **Bespoke ILR support & guidance	from £150.00 per month

*In some cases travel and expenses maybe an additional cost.

We provide step by step 'How to.' videos, email and telephone support to walk you through every aspect of Athena MIS, so in fairness, onsite training is probably an unnecessary expense.

**Bespoke ILR support & guidance is tailored to your needs for example; analysis of your data providing you with reports of missing mandatory or incorrect data and help with funding rules and regulations to keep you on track for error free monthly ILR submissions.

ePortfolio & IQA Management

Once all phased development is complete the integrated ePortfolio will be available for an additional monthly fee, for example; **Athena MIS 250 @ £300 pcm + ePortfolio @ £200 pcm = £500 pcm and is per company not user!!**

What makes Athena MIS Different?

- Data Management Services including ILR submissions to the Education & Skills Funding Agency.
- Integrated ePortfolio - A perfect solution, all data and evidence accessible from one secure location.
- No additional hosting charges.
- No third party software to purchase.
- New Athena MIS hybrid desktop version available.
- No customer support fees.
- No hardware to purchase – usual computer & internet connection.
- All upgrades are made in-house, no expensive call out fees and included in licence fee.
- Fixed fee annual contract (based on number of learners)
- Pay monthly by standing order.
- Create your own user accounts.
- Designed for main, supporting and employer providers.
- Built in 'How to.' videos, video requests & regular updates newsletter with latest videos.
- Telephone & email support.

In Development

- **Athena ePortfolio** - We are currently working on phase 3 of our ePortfolio which includes access for the learner to upload their own evidence and communicate with their tutor / assessor.
- **Assessor Module** - An extension to Athena MIS to reduce assessors paper work and sign up. Digitally record each learner contact, progress through and sign off units, record evidence of activities all synchronised with Athena MIS! Spread the load of data input and monitor assessor delivery in one easy step.

Future Development

- **Trainer Credentials** - Further extension of the Assessor roll to include a professional profile to include current qualifications, vital renewal and expiry dates and CPD requirements.
- **Candidate Types** - As new candidate and contract types become available we will develop these areas into Athena MIS, enabling you to expand your training provision.
- **Ofsted Requirements** - We build in as many of the latest requirements as are appropriate such as functional skills progression, destination & progression and achievement statistics.
- **ESFA Compliance** - Most of all Athena MIS will develop based on the funding rules and specifications set by the Education and Skills Funding Agency.

For further information, or to access our demonstration site please contact:

Cleverclogs Multimedia LTD

Unit 42, Craven Park Stadium, Hull, East Yorkshire, HU9 5HE.

lynn@cleverclogsmultimedia.com

Tel: 01482 379540

Cleverclogs Multimedia LTD is a company registered in England and Wales with company number 10663003. Registered office: Unit 40, Craven Park Stadium, Hull, HU9 5HE. VAT Number: 266 0639 91.